

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
June 20, 2017

The Pledge of Allegiance was recited.

The meeting was called to order by James Canellas, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2017 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members.

ROLL CALL

Present:	Sandra Criscenzo	Patricia Fantulin
	Richard Formicola	Brian McCourt
	William Sullivan	Maryalice Thomas
	Peter Triolo	
	James Canellas	

Excused: Timothy Thomas

OTHERS PRESENT

Staff: Marie Cirasella, Superintendent of Schools
Stacy Garvey, Business Administrator/Board Secretary

PRESIDENT'S REPORT Mr. James Canellas

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides its students with a comprehensive, adoptive education aligned to 21st century knowledge and skills needed for success in college and career. The district maximizes all resources to empower students to realize their individual worth and responsibility, with the expectation they achieve the New Jersey state standards at all grade levels.

Mr. Canellas addressed the following items:

- He welcomed everyone to the Action Meeting. To recap, the Board will be voting on items discussed at last Work Session.
- On behalf of the Board of Education, I would like to welcome Emma Lein to the position of Student Representative.

- Reminder: June 22 is our Highland graduation
June 23 is our High School graduation
- New Milford – Holocaust Study – Tour presentation
 - Our students are so impressive when put in an arena to express themselves. This lends credit to students, teachers, and Administrators.
 - Ms. Criscenzo commented that our kids are so well spoken and the program is so incredible.
 - Mr. Canellas also stated Mr. Capuano spoke so well about the program and how it effects the high school.
- Mr. Canellas expressed his thanks to the Administrator's, students, staff, and the community for everything they do in making the District what it is.

SUPERINTENDENT'S REPORT Dr. Marie Cirasella

NJDOE School Performance Report

Motion – Mr. Triolo, seconded – Mr. McCourt . . .

- +1. Approve the following resolution:

BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 0509173114 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

Roll Call: All Yes

Open to the Public: **COMMENTS** only for action items on the June 20th agenda.

BOARD MOTIONS

Motion – Dr. Thomas, seconded – Mr. McCourt . . .

1. Approve the minutes of the following regularly scheduled public meetings held on:

May 2, 2017

May 16, 2017

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

2. Authorize the Superintendent to hire staff over the summer months with retroactive Board approval.

Roll Call: All Yes

A. Personnel – (M. Cirasella)

APPENDIX

Board resolutions related to hiring for the 2017-2018 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

Motion – Mr. Triolo, seconded – Ms. Criscenzo . . .

To approve the following block motion:

1. Approve the appointment of Melissa Quackenbush as the Affirmative Action & Title IX Officer, effective July 1, 2017 through June 30, 2018.
2. Approve the staff appointments for the Extended School Year Program, effective July 5 - 28, 2017, as per the attached appendix: A-2
3. Approve the appointment of the following HIB positions for the 2017-2018 school year. They will be paid a stipend of \$539.15, as per Schedule F of the MPEA contract.

Craig Rush	District Anti Bullying Coordinator
Elizabeth Chase	Midland Park Jr./Sr. High School Anti Bullying Specialist
Nina Suri	Midland Park Jr./Sr. High School Anti Bullying Specialist
Kelly Scala	Godwin/Highland Elementary School Anti Bullying Specialist
4. Approve the appointment of Teresa Wecht as the Option II Coordinator at the high school for the 2017-2018 school year. She will be paid a stipend of \$1,529.30, as per Schedule F of the MPEA contract.
5. Approve the appointment of Lisa McNerney as a substitute Athletic Trainer for the 2017-2018 preseason and school year.
6. Approve the list of Fall Coaches at the high school for the 2017-2018 school year, as per the attached appendix. A-6
7. Approve the placement of Amanda Quinn, William Paterson University student, as a student teacher in Patricia Zarpaylic's class in the Godwin School, effective September 1, 2017 through December 14, 2017.
8. Approve the placement of Emily Setteducato, William Paterson University student, as a student teacher in Meaghan Martinez's class in the Godwin School, effective September 1, 2017 through December 14, 2017.
9. Approve the following appointments as Coordinators for the Midland Park Continuing Education Before/After School Child Care program, effective September 1, 2017 through June 30, 2018:

Barbara Makela
Katiria Torres
10. Approve the appointment of Suzanne Esposito as an Aide for the Midland Park Continuing Education Before School Child Care program and a substitute Aide for the Midland Park Continuing Education After School Child Care program, effective September 1, 2017 through June 30, 2018.

11. Approve the appointment of the following Aides for the Midland Park Continuing Education After School Child Care program, effective September 1, 2017 through June 30, 2018:

Karen Fracassini	Joan Papapietro
Jodie Nichols	Loree Ranges

12. Approve the appointment of Marie Theodorides as a substitute Aide for the Midland Park Continuing Education Before/After School Child Care program, effective September 1, 2017 through June 30, 2018.

13. Approve the following student Aides for the Midland Park Continuing Education Before/After School Child Care program, effective September 1, 2017 through June 30, 2018:

Catherine Bertocci	Emily Padovano
Katy Hartmann	Aurora Palakshi
Chloe Kasbarian	Eamonn Timoney
Sean Keegan	Caity Ullmer
Emma Lein	Helena Van Vliet
Emily Moran	

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Mr. McCourt . . .

To approve the following block motion:

- +14. Approve the payment of stipends to high school teachers for spring curriculum writing, as per the attached appendix. A-14
- +15. Accept the resignation of Mireya Perez as a part-time Bus Driver, effective June 30, 2017.
- +16. Rescind Board Motion A-12 of the May 16, 2017 Agenda to appoint Vincent Schiraldi as a part-time summer substitute Bus Driver, effective July 1, 2017 through August 31, 2017.
- +17. Approve the appointment of Vincent Schiraldi as a part-time summer Bus Driver. He will be paid at the approved hourly rate, effective July 1, 2017 through August 31, 2017.
- +18. Approve the appointment of Mireya Perez as a substitute Bus Driver, effective July 1, 2017 through June 30, 2018.
- +19. Approve the appointment of the following summer workers. They will be paid at the approved hourly rate, effective June 26, 2017 through August 31, 2017:

Eric Borntrager
Ryan Gibbons

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Ms. Fantulin . . .

To approve the following block motion:

- +20. Authorize the payment in the amount of \$22,110.25 to Marie Cirasella, Superintendent of Schools, for attainment of the 2016-2017 Merit Goals, as approved by the Interim Executive County Superintendent.
- +21. Approve the rescinding of the employment contract of Dr. Marie Cirasella, Superintendent of Schools, as per the attached resolution: A-21
- +22. Approve the employment contract for Dr. Marie Cirasella, Superintendent of Schools, effective July 1, 2017 through June 30, 2022, approved by the Interim Executive County Superintendent, as per the attached appendix: A-22

Roll Call: All Yes

Dr. Cirasella expressed her gratitude to the Board for allowing her the opportunity to continue with confidence and improve on her plans for maintaining excellence in the schools and the years to observe the achievements of her plans.

Mr. Canellas commented that the Board is very excited to have Dr. Cirasella here for the next five years to build on the progress which we have started.

Motion – Mr. Triolo, seconded – Ms. Criscenzo . . .

- +23. Approve the employment contract for Stacy Garvey, Business Administrator/Board Secretary, for the 2017-2018 school year, approved by the Interim Executive County Superintendent, as per the attached appendix: A-23

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Ms. Criscenzo . . .

To approve the following block motion:

- +24. Approve the appointment of Laurie Barragan as a teacher in the Pre-School ABA class in Godwin School. She will be paid a salary of \$57,725.00 (MA Step 9 on the MPEA salary guide), effective September 1, 2017 through June 30, 2018.
- +25. Approve the appointment of Cassandra Clapsaddle as a Kindergarten teacher in the Godwin School. She will be paid a salary of \$49,000.00 (MA Step 2 on the MPEA salary guide), effective September 1, 2017 through June 30, 2018.
- +26. Approve the appointment of Erin Gonzalez as a 1st grade teacher in the Godwin School. She will be paid a salary of \$47,250.00 (BA Step 2 on the MPEA salary guide), effective September 1, 2017 through June 30, 2018.
- +27. Approve the appointment of Stephanie Mont as an elementary school teacher in the Highland School. She will be paid a salary of \$47,250.00 (BA Step 2 on the MPEA salary guide), effective September 1, 2017 through June 30, 2018.
- +28. Approve the appointment of Byron Blake as a Physical Education/Health teacher in the high school. He will be paid a salary of \$46,750.00 (BA Step 1 on the MPEA salary guide), effective September 1, 2017 through June 30, 2018.

- +29. Approve the appointment of Frank Kurdyla as a Special Education teacher in the high school. He will be paid a salary of \$46,750.00 (BA Step 1 on the MPEA salary guide), effective September 1, 2017 through June 30, 2018.
- +30. Approve the appointment of Jessica Leigh as an English teacher at the high school. She will be paid a salary of \$54,025.00 (MA Step 7 on the MPEA salary guide), effective September 1, 2017 through June 30, 2018.
- +31. Approve the placement of Tamra Coleman, Felician University student, as a student teacher in Michael Winter's class in the Godwin School, effective September 1, 2017 through December 14, 2017.

Roll Call: All Yes

B. Finance Committee – (T. Thomas, Chairperson)

Motion – Mr. McCourt, seconded – Mr. Triolo . . .

- 1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of May 31, 2017, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

Roll Call: All Yes

Motion – Mr. McCourt, seconded – Mr. Triolo . . .

- 2. Approve the following block motion:

- a. May 2017 direct pays in the amount of \$107,780.21.
- b. May 2017 Midland Park Continuing Education claims in the amount of \$62,985.65.
- c. May 2017 Cafeteria claims in the amount of \$33,411.17.
- d. June 2017 claims in the amount of \$490,408.61.
- e. Second May 2017 payroll in the amount of \$599,756.41.
- f. First June 2017 payroll in the amount of \$640,428.57.

Roll Call: All Yes

Motion – Mr. McCourt, seconded – Mr. Triolo . . .

To approve the following block motion:

- 3. Approve the financial reports of the Board Secretary for the period May 1 – 31, 2017, as per the attached appendix. B-3

4. Approve the transfers between accounts for the period May 1 – 31, 2017, as per the attached appendix. B-4
5. Approve the schedule of tax payments requests from the borough of Midland Park for the 2017-2018 school year, as per the attached appendix. B-5
6. Authorize the Business Administrator to cancel outstanding checks in the various accounts, in accordance with the Auditor's recommendations, as per the attached appendix. B-6
7. Approve the following Change Order, as per the attached appendix:

Change Order Number 001 – 15.184B – MDPK – Toilet Upgrades at Highland B-7
8. Approve the list of Educational Data Services vendors for the 2017-2018 school year.
9. Approve the membership in the National Joint Powers Alliance (NJPA) for the joint purchasing from nationally, competitively solicited contracts.

Roll Call: All Yes

Motion – Mr. McCourt, seconded – Mr. Triolo . . .

10. Approve the following resolution for the transfer of current year surplus to reserve:

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Midland Park Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Midland Park Board of Education has determined to retain as yearend unreserved undesignated fund balance for the year end June 30, 2017 an amount not-to-exceed the state mandated 2% cap plus an additional \$375,000.00; with the excess above this amount, in an amount not to exceed the maximum allowable amount defined by the district's Long Range Facility Plan is to be transferred to the Capital Reserve Account subject to the verification upon completion of the Audit;

NOW, THEREFORE BE IT RESOLVED, by the Midland Park Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Roll Call: All Yes

Motion – Mr. McCourt, seconded – Mr. Triolo . . .

To approve the following block motion . . .

11. Approve the transfer of \$134,160 from the Capital Reserve Fund to the Capital Projects Fund Account #30-000-450-01-00 for the Main Office and Entrance Relocation Project at Godwin.
12. Approve the following transfers and purchases:

From Account #11-000-291-279-91-75 Health Benefits
To Account #12-000-240-730-01-24 Equipment – Godwin School
In the amount of \$8,155 for stage curtains from Northeast Stage

From Account #11-000-291-270-91-75 Health Benefits
To Account #12-402-100-732-03-80 Equipment – Athletics
In the amount of \$4,943 for signage for stadium scoreboard from K & J Accessories, Inc.

Roll Call: All Yes

Motion – Mr. McCourt, seconded – Mr. Triolo . . .
To approve the following block motion:
13. Approve the tuition rate for out-of-district students to attend the Midland Park Public Schools for the 2017-2018 school year, as follows:

Kindergarten	\$16,397.00
Grades 1-5	\$20,727.00
Grades 6-8	\$18,395.00
Grades 9-12	\$20,184.00

Ms. Criscenzo asked how the figures are calculated. Ms. Garvey responded the calculation is done by the state budgetary software.
14. Approve Frannie Renshaw, School Behavior Consultant, to provide services during the Extended School Year Program, 2017 for 10 hours per week at the rate of \$100 per hour.
15. Approve Frannie Renshaw, School Behavior Consultant, to provide behavior consultations and home program coordination at the rate of \$100 per hour for the 2017-2018 school year.

Ms. Criscenzo asked if 14 and 15 are the same as previous years. Dr. Cirasella answered yes, Mrs. Renshaw has been providing these services to the district for many years.
16. Approve Rickard Rehabilitation Services, Inc. to provide Occupational Therapy, Physical Therapy and Speech and Language services on an as-needed basis, effective July 1, 2017 through June 30, 2018.
- +17. Approve the Bergen County Special Services contract for services required under Chapters 192 and 193 of the Laws of 1977 for the 2017-2018 school year.
- +18. Approve the list of scholarships for the 2016-2017 school year, as per the attached appendix. B-8
- +19. Approve the use and rental of the Highland School Gym to Summer Heatt,,sponsored by Midland Park Continuing Education, for Summer Basketball Camp from 8:00 a.m. – 4:00 p.m. on the following dates:

July 5–7; July 10–14; July 17–21; July 31–August 4;
August 7–11; August 14–18, 2017

Roll Call: All Yes

C. Curriculum Committee – (M. Thomas, Chairperson)

Motion – Dr. Thomas, Mr. Sullivan . . .

1. Approve the following staff members requesting workshop attendance:

Name	Workshop	Location	Cost	Date
Erin Gonzalez	Reading Institute – Reader’s Workshop	Paramus, NJ	\$450.00	7/10-13/2017
Danielle Vandenberghe	Computer Science & Game Design Certificate	On-Line Course	\$400.00	30 hours
Teresa Mallon Jason Whelpley	Classroom Instruction Focusing on Implementation of NGSS	Princeton, NJ	\$212.45 \$212.45	10/24 or 10/25/2017
+Emily Walker	AP Calculus & Review (for new teachers)	New York, NY	\$2,489.94	7/10-14 & 7/17-21/2017

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

To approve the following block motion:

2. Approve the recommendation of the Director of Special Services for the special education placements and transportation for the summer of 2017, which is attached as an appendix: C-2
3. Approve the recommendation of the Director of Special Services for the placement of one classified middle school student to attend Camp Steam, Allendale, NJ, effective June 26, 2017 through July 14, 2017 and Care Plus Social Skills program, effective July 17, 2017 through July 21, 2017.

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Mr. Sullivan . . .

To approve the following block motion:

4. Approve the start dates for preseason athletics as August 7, 2017 for football and August 14, 2017 for all other fall sports, in order to comply with the State mandated heat acclimatization period for athletes.
5. Approve the membership resolution in the New Jersey Interscholastic Athletic Association for the 2017-2018 school year.

6. Approve the use of the Gyms at the high school and Highland School for the Midland Park Basketball Camp, run by Michael Kilgallen, Head Boys Basketball Coach, on the following dates:

June 26 – 30, 2017 and July 24 – 28, 2017

7. Approve the use of the high school rear field for the Midland Park Boys Soccer Camp, run by Daniel Anderson, Head Boys Soccer Coach, on the following dates:

July 31 – August 4, 2017

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

- +8. Approve the submission of the Bilingual/ESL/ELS Three Year Program Plans for 2017-2020 to the New Jersey Department of Education.

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

To approve the following block motion:

- +9. Approve the recommendation of the Director of Special Services for a classified elementary student to attend Abilities Therapy Network, Midland Park, NJ, for two hours per week at the hourly rate of \$110, effective July 5 - August 11, 2017.
- +10. Approve the proposed overnight trip for the Football team to attend football camp at Timber Lake West Camp, Roscoe, NY from August 20 – 24, 2017.
- +11. Approve the following Midland Park Continuing Education summer extended programs, offered in the evenings during July and August at the high school:

Basic Yoga
French
Italian
Men's Basketball
Oil Painting
Pilates/Barre/Sculpt

Roll Call: All Yes

- D. Policy Committee – (B. Sullivan, Chairperson)

The following item was discussed at the committee meeting:

-A number of policies were reviewed and will be on the July 11th Agenda

- E. Legislative Committee – (B. McCourt, Chairperson)

The activity regarding the School Funding Formula. Support to have resolution by June 30, 2017.

F. Buildings & Grounds Committee – (R. Formicola, Chairperson)

Motion – Mr. Formicola, seconded – Mr. Sullivan . . .

1. Approve the Midland Park Public Schools Bus Emergency Evacuation Drill Reports on the following dates and locations:

5/12/17	The Forum School, Waldwick, NJ, 9:00 a.m.
5/16/17	Midland Park Jr./Sr. High School, 7:45 a.m.
5/18/17	Fair Lawn High School, Fair Lawn, NJ, 8:00 a.m.
5/23/17	Paramus High School, Paramus, NJ, 7:45 a.m.

The Buildings and Grounds Department are busy getting ready for graduation.

G. Negotiations Committee - (P. Fantulin, Chairperson)

No Report.

H. Technology & Public Relations Committee – (P. Triolo, Chairperson)

No Report.

I. Town Council – (J. Canellas, R. Formicola, M. Thomas)

The following items were discussed:

-Tennis court refurbished – waiting for final bid number and hopeful that they will be ready for use in the Fall. We are so grateful that we are working together on tennis courts and hope for a long term consideration on the maintenance of the fields. We are happy that we are working so well together.

J. Liaison Committee

High School PTA - (M. Thomas)

The following items were discussed:

- The PTA offered 2 scholarships to graduating seniors as well as 2 summer grants to underclassmen attending summer programs.
- Cultural Awareness Week was well-received by students and teachers. We were able to collaborate with some of the Girl Scouts who are working on their Gold Award. They hosted a young woman from UNICEF who spoke about social media and its effects on our public image.
- Pocketbook Bingo was a tremendous success
- Fall and spring plant sales, provided a teacher appreciation luncheon, a bagel breakfast for incoming 7th graders and provided the cake for the 8th grade Promotion Party.

Elementary School PTA- (J. Canellas)

The following items were discussed:

-New Slate for Executive Board

- Collection of box tops raised \$909
- Selling wall calendars with district events.

Booster Club – (B. McCourt)

No Report.

Performing Arts Parents – (P. Triolo)

The following items were mentioned:

- Performing at Graduation
- Drama tryouts will be in the beginning of September
- Magical tryouts next week
- Park Players starting soon

Special Education – (B. Sullivan)

Extended Year Programs will be starting.

Education Foundation – (P. Fantulin)

It was reported that half of the Trustees are new- transition not easy.

Board of Recreation – (T. Thomas)

No Report.

Continuing Education Program – (S. Criscenzo)

Approved summer programs.

Student Representative to the Board – (Emma Lien)

The following items were reported on:

- Academic and Sport Award
- Senior BBQ
- Finishing finals and looking forward to summer
- Senior Crews and Graduation

K. Old Business

At this time, no one responded.

L. New Business

Motion – Mr. Formicola, seconded – Ms. Criscenzo . . .

To go into closed session before the meeting of July 11, 2017, for the purpose of reviewing

the hiring of personnel and confidential student HIB case reviews.

Roll Call: All Yes

Open to the Public - general **COMMENTS** only at this time.

No one from the public chose to speak at this time.

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .
To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary